



1785 W. Stadium, Ste. 101
Ann Arbor, MI 48103
Phone: (734) 994-5599, ext. 3
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www.MBSAcademe.com

Rental Agreement

This Rental Agreement (hereinafter “Agreement”) made this ____th day of September, 2008, is by and between _____, (hereinafter “Lessee”) whose address is _____ and The **Mind, Body + Spirit Academe, Inc.** (hereinafter “Lessor”) whose address is 1785 W. Stadium, Ste 101, Ann Arbor, Michigan 48103.

1. Rental Period

Lessee will occupy the venue at the following dates and times:

Date and time:

Description of workshop:

Lessee agrees to uphold the use of the venue at the times and purposes expressed in this Agreement. Any use of the venue at times not stated or for purposes not stated in this Agreement will result in the termination of this Agreement and no refund will be provided to Lessee.

2. Payment

Lessee agrees to lease ____ hours of classroom space at a rate of \$ ____ for a total of \$ ____ Space is not reserved until receipt of signed Agreement and Payment. Payments accepted: Check, Cash, Visa or MasterCard. Checks returned for nonsufficient funds will be assessed a \$25.00 return fee.

3. Cleaning/Maintenance

Lessee will leave the facility clean and deposit all discarded trash in proper receptacles. If the sound system is used, all equipment shall be turned off.

4. Cancellation Policy

30 day notice is required in writing for cancellations for refund of payment, less \$25.00 processing fee.

5. Right of First Refusal

In the event Lessee wishes to continue rental of space after the terms of this Agreement have expired, Lessee shall have right of first refusal before the space is rented to another user.

6. Key Deposit:

A \$50.00 deposit is required to obtain keys to the venue. All keys must be returned within 48 hours of termination of contract for full refund of deposit. Failure to do so results in forfeiture of deposit.

- Name (Please Print): _____
- Address: _____
- State: _____ Zip: _____
- Phone: _____ Cell: _____
- Email: _____

I, _____ (Lessee) have read, understand, and agree to the terms of the Agreement. Date: _____

The Mind, Body + Spirit Academe, Inc.

Manager Date: _____

Disclosure: **The Mind, Body + Spirit Academe, Inc.** reserves the right to terminate this Agreement if all terms are not met.

The Mind, Body + Spirit Academe

Rules and Regulations:

1. Smoking is PROHIBITED in the Dakota Building.
2. No alcoholic beverages are to be consumed within the building.
3. There will be no affixing of anything to walls or windows by screws, nails or tape inside or outside the building without express permission from the Mind, Body + Spirit Academe.
4. Lessee shall be responsible for all damage to, or misappropriation of, the premises or any part thereof, including contents and furnishings of the Mind, Body + Spirit Academe, and shall pay and reimburse the Mind, Body + Spirit Academe for any such loss or damage.
5. Lessee shall provide a certificate of insurance evidencing general liability, and Lessee shall notify the Mind, Body + Spirit Academe manager as soon as practical of any claim or potential claim arising out of this activity. (**Note: does not apply to lectures.**)
6. Lessee agrees to indemnify and hold harmless the Mind, Body + Spirit Academe, its manager, officers and employees for any claims that may arise due to the negligence of Lessee.